

# SHARP

## Staff of the Health Services (Cork & Kerry) Association for the Relief of Poverty

*Charity Regulatory Authority No. 20037123; Revenue Number CHY 12582*

### Minutes of Annual General Meeting held on Tuesday 11<sup>th</sup> November 2025 via Zoom

**Present:** Billy Collins (Chair), Clare Mc Cutcheon (Treasurer), Eileen Mc Carthy (Secretary), Elaine O'Mahony, Colette Moran, Noreen White, Hugh Scully, Stephen Cusack, Padraigin Lynch Manning.

**Apologies:** Brigid O'Brien, Mairead O'Reilly, Cillian Twomey, Eilis Maher, Fiona Forde

1. The Chair welcomed all to the meeting.

#### 2. Minutes of meeting of the 2024 Annual General Meeting held on 12<sup>th</sup> November 2024

The minutes of the 2024 Annual General Meeting had been pre-circulated. These were adopted on the proposal of Elaine O'Mahony, seconded by Noreen White.

#### 3. Matters arising from the 2024 AGM minutes

There were no matters arising from the 2024 AGM minutes

#### 4. Chairperson's Report

The Chairperson's Report had been pre-circulated. In speaking to the report, the Chairman again thanked the outgoing committee, in particular Clare and Eileen for their careful attention to the management of the committee. He referred to the ongoing decline in membership due to retirements and the demise of members. He again expressed condolences to the families of those who had died in the past year, and thanks for their great generosity over many years.

The Chairman's Report was adopted on the proposal of Clare Mc Cutcheon, seconded by Colette Moran.

#### 5. Financial Report

Clare McCutcheon, treasurer, gave an outline of the 2024 financial report and the Revenue scheme for tax refunds.

<b>Opening Balance 01.01.2024</b>	= € 61,634.21
Income to 31.12.2024	= € 58,047.14
<b>Total</b>	<b>= €119,681.35</b>
Expenditure on projects during 2024	= €114,678.42

Expenditure on 2024 bank charges = € 33.80

**Closing Balance 31.12.2024** = €4,969.13

Clare outlined our income stream between 2016 and 2025, noting that our total income for 2016 was approx. €82,000, while our projected income for 2025 is approx. €58,000. The decrease in income is mainly due to decreased membership, arising from the death of some of our long-standing members. A drop in membership is also partly due to retired members not signing up (and maybe not realising that they need to do so) when they become pensioners. It was noted that while membership has dropped, tax refunds have increased, mainly due to Clare's persistent communication.

Clare explained that while there is a small charge for our AIB account, it is invaluable to us to have online access that allows us to transfer funds directly to international accounts, something that was problematic with our previous credit union account. She further clarified that all payments are co-authorised by one or other of the two signatories who are current employees in the HSE Finance Department.

Our current membership between HSE staff and pensioners is 309 and our challenge for the coming year is to increase this membership. A lot of background work has been done in this area in preparation for us actively going out on site visits. Leaflets have been drafted, website has been set-up with QR Code and Donation button. John O'Mahony was thanked for the great work put into this. MUH have been contacted and have agreed to come on board and facilitate staff deductions. It was generally felt that email communication is not as effective as the previous recruitment via letters being attached to payslips. There was a suggestion that current staff members be approached to promote the work of SHARP within their respective work areas. Our recruitment campaign is now ready to be rolled out by the incoming committee.

The Financial Report was adopted on the proposal of Eileen Mc Carthy, seconded by Colette Moran.

Clare was thanked for her enormous work throughout the year and especially for her great diligence in following-up on the tax refunds.

## **6. Election of Chairperson and Vice-Chairperson**

On the proposal of Clare Mc Cutcheon, seconded by Elaine O'Mahony, Billy Collins was elected Chairperson.

On the proposal of Clare Mc Cutcheon, seconded by Elaine O'Mahony, Colette Moran was elected Vice-Chairperson.

## **7. Election of four other officers to the Management Committee**

Following proposals/indications of willingness, the following members were elected to the Management Committee:

Clare Mc Cutcheon – proposed by Hugh Scully, seconded by Colette Moran

Stephen Cusack – proposed by Elaine O’Mahony, seconded by Eileen Mc Carthy

Eileen Mc Carthy – proposed by Clare Mc Cutcheon, seconded by Elaine O’Mahony

Noreen White – proposed by Elaine O’Mahony, seconded by Clare McCutcheon.

If nominated by the HSE, Hugh Scully and Elaine O’Mahony have indicated their willingness to be nominated to the committee.

The Chair thanked outgoing member Fiona Forde for her contribution during her tenure.

### **8. Appointment of Auditor**

Thanks was paid to our outgoing auditor Raymonde O’Sullivan who has recently retired and who has always been very supportive of the work of SHARP. Raymonde has recommended Lisa McCarthy F.C.A., one of the HSE Finance staff who previously worked with her, to replace her as our auditor. Lisa audited our 2024 Financial Report and has kindly agreed to continue in the role of auditor. All present were in agreement to electing Lisa to the role.

Vourneen O’Connor, who is currently one of our account signatories, is due to retire this month.

It was agreed that a formal note of thanks and congratulations should go to both Raymonde and Vourneen on their retirement. Clare is in discussion with Niall Harrington regarding a replacement signatory for Vourneen from within the HSE.

### **9. Any Other Business**

There was no other business. The Chair said a final thanks to all for attending.

The meeting finished at 19.30.

Signed: \_\_\_\_\_

Proposed: \_\_\_\_\_

Seconded: \_\_\_\_\_

Date: \_\_\_\_\_